



# TOWN OF HOPEDALE

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## Park Commission

Dan Iacovelli, Chair  
Rob Jackson  
Don Howes

### Parks Commission Meeting Minutes 21 May, 2015

The regular Meeting of the Board and Selectmen was called to order at 19:04 by Chair Dan Iacovelli in the Draper Room of Town Hall.

Present: Dan Iacovelli, Rob Jackson, Don Howes, Dave Guglielmi, Mike Smith

#### **Logistics:**

- Enact sign-in sheets for future meetings to record citizen attendance
- Action->> Don Howes to obtain official sign-in sheets
- Provide 8-10 copies of agenda at future meetings
  - Discussion over past minutes from 14 May, Need to review/approve at the next official meeting in June

#### **Chair Iacovelli moved to Agenda Items**

##### *Reorganization of seats*

- Dan Iacovelli renominated as Chair
- Treasurer - Rob Jackson Nominated
- Secretary - Rob Jackson Nominated
- **MSDV to approve all nominated positions – unanimous aye**

##### *Sideline of Agenda Requested by Don Howes*

- Don would like to Liaison between Parks department and Highway Department
  - o Plan for full time employee for the next fiscal year
  - o Future joint meeting between parks and highway department
  - o Discussion over what work has been done on employee share between highway and parks
- **MSDV Liaison between parks and highway commission – unanimous aye**
- Road Commissioner meeting is second Wednesday, Parks meets the Thursday after to post the job
- Meeting next Thursday (28<sup>th</sup>) to review temporary supervisory position. Rob Jackson will not be in attendance

##### *Phillips Field (Formerly Mellen Field)*

- Discussion around moving playground and options
    - o Looking at northeast corner near stockade fence
- Action->> Don Howes to walk the lot with Mike Smith and discuss options for a 60'x40' playground.
- New dugouts – tamped stone would be the best option for the team
    - o Estimated cost \$1000, can use usage fees
    - o **MSDV to permit spending and work – unanimous aye**
  - Sprinkler system being worked by Advantage Irrigation
    - o Suggestion that we remove controls from shed and place an outdoor control unit with

a lock

- There was some concern over section of the field being very wet, worried about a leak
- Lacrosse done in about 2 weeks time, which will free up time to work on the field
- Advantage should be able to come in on Fridays when the field isn't utilized

Action->> Don to check with highway to see what equipment is available to do slice seeding, as well as concrete blocks for parking lot

- Need to look at fixing parking lots with re-grind
  - Big issues in the parking lot with people parking along roadway – safety hazard blocking road
  - Need to walk the field and discuss parking/driveway options
- Mike Smith proposed temporary fencing for the softball fields, along with small opportunities for local sponsorship
  - Concern over zoning – Mike volunteered to discuss fencing and signage with the zoning board
  - **MSDV to allow fencing if approved by zoning board – unanimous aye**

#### *Draper Fields*

- Any discussion on hold until commission receives official notification and timeline of field handoff

#### *Tennis Courts*

- Sport Court has provided an estimate of \$6000 to patch the courts with acrylic latex and cement, and color to blend
  - **MSDV to fix the tennis courts – unanimous aye**
  - Dave Guglielmi will meet with representative from Sport Court and Don Howes
- Lighting fixed with assistance from fire department (11 of 12 lights fixed)

Action->> Secretary to send a letter to Fire Department acknowledging and thanking them for their assistance.

- Don Howes pursuing LED lighting options for the courts with Northern Energy Services
- Commission formally thanked citizen Dave Guglielmi for all of his help with the tennis courts. We are very grateful for his volunteer efforts.

#### *Proposal to investigate new locking system for the parks and facilities*

- Re-key everything, employing a locksmith to create some master keys for all, and some that are specific to certain facilities (such as the new key for the flag pole)
- Commission will keep a ledger to track the distribution and collection of keys

Action->> Don Howes to investigate cost and options

#### *Proposal for Peace Picnic in Adin Ballou Park*

- Requested for Sunday, August 2<sup>nd</sup>, from 3 to 5 PM
- **MSDV to permit – unanimous aye**

#### *Alternatives Valley Friendship Tour*

- 50 Mile bike tour starts in Whitinsville, includes Hopedale as part of the route
- Request to use portion of parks to place a water stop, riders coming down Dutcher St. from 140 onto Hopedale St
- **MSDV to permit – unanimous aye**

#### *Fin and Feather Summer Plans*

- Asking to supply porta-potties at the bath house

Action->> Don Howes to arrange facilities at bath house. All porta-potties should be handicapped accessible

- Summer camp – 4 days for each session, Monday through Thursday 9 AM to 2 PM for two sessions, July 13<sup>th</sup> to the 16<sup>th</sup>, July 27<sup>th</sup> to the 30<sup>th</sup>.
- **MSDV to permit – unanimous aye**

#### *Bathrooms at Town Park*

- Work donated by local citizen Kevin McDonald to fix water and faucets in the bathrooms, working on pricing for all non-working items
- Investigating a price on a 3<sup>rd</sup> toilet for the ladies room
- Looking to create a cabinet for storage within the bathrooms, donated time and materials – cost is a padlock

#### *Some park by-laws are not being adhered to*

- Metal detectors being used in town park
- Could be an instance of unawareness

Action->> Secretary to create signs to be placed at parks notifying public of laws

Action->> Don Howes to discuss situation with Hopedale Police

#### Concerns raised over Facebook posting for contractors and volunteers

- Post was not on Parks Commission website
- Concerns over who would be vetting out volunteers – quality and safety/security
- Commission agreed that nobody will be doing work without being reviewed and managed by at least one person on the commission.

#### **Adjournment**

As the evening was late, Chair Iacovelli motioned to adjourn at 21:15 and meet again the following week. Chair Iacovelli-Aye; Secretary/Treasurer Jackson – Aye

#### Hopedale Parks Commission

\*Moved, Seconded, Discussed and Voted \*\* Roll Call Vote

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